



# Distance Education Committee

## Meeting Agenda

**Date:** Fri. October 9, 2020    **Time:** 10:00am-12:00pm    **Location:** [Zoom](#)

### Voting Members

Maritez Apigo  
(Chairperson)

Marisol Cantu

Carlos-Manuel  
Chavarria

James Eyestone

Anthony Gordon

Michael Kilivris

Monica Landeros

Kristin Lassonde

Jessica Le

Lauren Nahas

Jennifer Ounjian

Dionne Perez

Michele Redlo

Francis Reyes

Bashir Shah

Erica Watson

### Non-Voting Members

Dean Jason Berner  
(manager)

Yasuo "Sue" Abe  
(DSPS)

Blanca Castillo  
(student)

Vanessa Crisostomo  
(student)

Karen Ruskowski  
(classified)

- 10:00 am** Welcome & Housekeeping
- Recorder of Meeting Minutes
  - Voting procedure
- 10:05 am** Welcome New Members
- Sue Abe (DSPS)
  - Blanca Castillo (student) and Vanessa Crisostomo (student) -- agreements for student membership
  - Any other classified staff to add?
- 10:10 am** Approval of [Sept. 11, 2020 meeting minutes](#)
- 10:15 am** Public comments
- 10:17 am** Guidance Memos
- The last [two guidances on synchronous classes and determining online attendance](#) were endorsed by the Academic Senate Council and shared at Council of Chairs.
  - Review the [draft of guidance on online proctoring](#).

- 11:00 am** Accreditation Visit
- 11:05 am** Student Resources
- Wellness Central and Student Support Hub now in development with the Student Services Division, Library, and Tutoring
  - Pisces and Tutoring - Brandy Gibson
- 11:20 am** Faculty Professional Development
- DE Mentor Program: 12 mentors, 18 mentees
  - reflect on [fall workshops](#) offered so far and [Accessibility Support for Teaching](#) and future plans
- 11:30 am** Open Educational Resources and Zero Textbook Cost
- Encouraging faculty OER adoption is written in the [CCC DE Strategic Plan](#) as an equity goal.
  - [Student survey data](#)
  - [Associated Student Union resolution](#)
  - Strategize how we can promote more faculty adoption of OER/ZTC
- 11:55 am** Review of Next Steps and Action Items
- 12:00 pm** Adjourn. The next meeting is on Fri. Nov. 13, 2020, 10am-12pm.